

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MINUTES
MONDAY, JUNE 22, 2009

SCHOOL COMMITTEE MEMBERS PRESENT

Stephanie Peters, Chair
Catherine Bowes, Vice Chair
Marianne Harte, Secretary
Kristen Evans, Member (left meeting at 8:00 p.m.)
Kevin Richardson, Member

STAFF MEMBERS PRESENT

Kathleen Tyrell, Superintendent
Joy Turpie, Assistant Superintendent
David Twombly, Director of Operations
Margaret Ollerhead, Policy Coordinator
Maureen Robishaw, Superintendent Secretary

- 1.0 Call to Order
The meeting was called to order by Stephanie Peters at 7:01 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag.
- 2.0 Approval of Agenda
Motion: Catherine Bowes **Second:** Marianne Harte
Moved to approve agenda as presented.
Vote: 5-0-0
- 3.0 Input from Public on Agenda Items
None
- 4.0 Student Representative
None
- 5.0 Hull Teacher Association Representative's Report
None

Stephanie Peters said that on Friday, June 20, 2009, Dr. Tyrell received a letter from the Hull Teachers Association regarding several requests School Committee had made to them. She said the Committee would like to address some of the comments in the HTA letter.

School Committee:

- tried to make the budget process as inclusive as possible
- had several Committee budget meetings
- the budget has been a School Committee agenda item
- HTA representative has only spoke twice at School Committee meetings since January 2009
- welcomed HTA to be part of the budget process

Marianne Harte said the following is her personal opinion and she has come to the following conclusions that School Committee:

- does support teachers

- teachers and the stance of the union are two separate things
- is working hard to be more transparent
- have held many community forums
- has listened to teachers, community members and parents
- has tried to follow through on information given to Committee
- has worked to become more visible at town wide events

She also said that as a previous union member she would have gone to her union leadership and asked for them to consider making concessions because these are difficult times. She continued by saying that everyone can continue to voice agreements and disagreements in a respectful and honest ways.

Dr. Tyrell said she would like to clear up a misconception. She said that:

- teachers do stay on the same numbered step in the HTA contract
- steps have been renumbered
- teachers will get the same equivalent dollars as if steps were not renumbered
- teachers will received a 2% cost of living adjustment
- on top of the 2% increase there was step raises
- every member of the HTA will received a minimum of a 4% increase in pay
- most teachers will receive about 6 ½ % increase
- teachers who obtain an additional degree will be well above a 10% increase
- Step numbers remains the same but the dollar value increased

Kristen Evans said that Marcia Uretsky, Reading/ELA Literacy Coach is leaving to become a principal in another district. She said she is committed to restoring the Reading/ELA Literacy Coach position in September with someone as qualified as Ms. Uretsky.

Catherine Bowes said School Committee has:

- reached out to the HTA
- met with faculty and staff at each school
- listened to questions and concerns
- researched questions and responded to questions

William Tramontana, parent, said he would like to see the Literacy Coach spending more time at the Memorial School next year. Donna Tobin, Jacobs School Principal responded that Ms. Uretsky did work at both the Jacobs School and Memorial School last year. She also worked collaboratively with Jennifer Reardon at the Memorial School.

Teresa Geary, said as a parent she is upset that the HTA has not attended a School Committee meeting as she had requested and asked who she can contact regarding this issue. Dr. Tyrell advised her to contact the Massachusetts Laborers Relations Commission with her questions.

6.0 Approval of Minutes

Motion: Kevin Richardson **Second:** Kristen Evans

- Moved to approve Tuesday, May 26, 2009 School Committee minutes as presented
- Moved to approve Monday, June 8, 2009 School Committee minutes as presented

Vote: 5-0-0

Stephanie Peters on behalf on the Committee publicly thanked Dr. Tyrell for all her hard work. She said it has been a long year with budget cuts and contractual issues. Dr. Tyrell has put a lot of good people in place and

we made a lot of great strides last year. Dr. Tyrell has brought with her a lot of experience and she looks forward to working with her next year.

Dr. Tyrell thanked the School Committee, staff, teachers, parents and children of Hull. She said it has been a difficult year, but a successful school year.

7.0 Business Items – Superintendent

7.1 Student Activity Accounts – Ms. Marcia Bohinc

Marcia Bohinc, Town Accountant said there are four main sources of revenues outside of the annual town meeting appropriation. Each has its own set of rules. In a school environment these accounts are under the regulations of the School Committee. She reviewed and discussed the following four accounts:

- Grants (federal and state):
 - accepted by School Committee
 - School Committee recognizes the deposit of money by a vote
 - money is deposited by the Town Treasurer
 - money is expended according to the guidelines and procedures of the individual grant
 - an independent audit is done yearly
 - grant money must be spend by the ending date of each grant
- Donation accounts:
 - must be accepted by School Committee
 - money must be donated for a purpose (can be very general or very specific)
 - must note purpose of the donations and money can only be used for that reason
 - expenditures are approved by School Committee
 - expenditures can not be overspent
 - balance rolls forward to the next fiscal year if the program is still in existence
- Revolving Accounts – User Fees:
 - revenue that is generated because participation is contingent upon payment of a fee
 - separate account for each fee driven account
 - money is segregated depending upon the fee
 - must be authorized by School Committee
 - expenditures must be approved by School Committee
 - balance may be carried forward to the following fiscal year
- Student Activities Accounts:
 - must be authorized by School Committee
 - money is raised by the students for the students to be expended by the students
 - not a town account
 - student activity is a recognized organized
 - School Committee is charged for creating procedures for the operations of this account
 - checking account voted and authorized by School Committee
 - checking accounts (Jacobs School, Memorial School, High School and High School Theatre Arts)
 - school principal has check book control and responsibility
 - Town Treasurer is custodian of these accounts
 - Deposits are made through the Town Treasurer

Ms. Bohinc recommended the student activities be part of the yearly independent audit. School Committee requested the student accounts be included in the yearly independent audit. Ms. Bohinc also recommended

monthly reconciliations of these accounts and training for all students involved in student accounts.

Kristen Evans asked if the Boosters Club was a separate account. Ms. Bohinc responded that the Boosters club is a separate entity and have nothing to do with the Town of Hull.

Dr. Tyrell said that she would be requesting School Committee to accept donations at future meetings.

Catherine Bowes asked Marcia Bohinc to put together a guide for the four accounts that were discussed at the meeting. Ms. Bohinc said that MASBO has already put together a guide for these items.

School Committee requested an updated policy be brought to a future meeting.

Dr. Tyrell and School Committee thanked Marcia Bohinc for her presentation.

7.2 Memorial Middle School Improvement Plan – Ms. Lynda Feeney

Ms. Lynda Feeney, Memorial Middle School Principal, congratulated outgoing eighth grade students and welcomed incoming sixth grade students to the Memorial Middle School. She thanked and read the names of the Memorial Middle School Council members.

Ms. Feeney presented and discussed the following objectives:

- Communication
 - Increase frequency and quality of communication between school and parents
 - Increase the ease and use of the school website
 - Increase teacher articulation of content and skills goals to students
- Curriculum and Instruction
 - To develop immediate and long-term approaches to address overall and subgroup performance on MCAS mathematics and ELA
 - To ensure Memorial Middle School is removed from "Corrective Action" status
 - To consistently use the Memorial Middle School writing rubric across curriculums
 - To refine curriculum maps within the middle school to ensure maximum time on learning
- Student Academic Support
 - Distribute student success plans with specific information about students progress and options for support
 - Develop specific MCAS preparation classes
- Human resources and professional Development
 - Change focus of faculty meetings and professional development days to focus on effective teaching strategies (Reading and writing strategies) and assesses current scope and sequences for content areas
- Assessment and Evaluation
 - Link writing rubric assessment throughout all curriculum areas
 - Analyze student scores on MCAS and Terra Nova

Motion: Marianne Harte

Second: Catherine Bowes

Moved to accept the Memorial Middle School Improvement Plan as presented subject to funding.

Vote: 4-0-0

7.3 Approval of Bids – Mr. David Twombly

David Twombly, Director of Operations, requested approval of preventative maintenance contracts for trash removal to Waste Management, HVAC controls to Mechanical Air Controls, boiler system start-up to Industrial Burner Systems, generators to FM Generator, elevators to United Elevator Company, roof program

maintenance to South Shore Roofing, fire alarms, sprinklers and extinguishers to Fire Alarm Services, plumbing services to R-Chee Plumbing, electrical services to Ray Sarno, at all three schools. The term of the contracts will be for three years beginning July 1, 2009 through June 30, 2012. James Lampke, Town Counsel has reviewed all bids.

Motion: Kevin Richardson

Second: Marianne Harte

Moved to award the preventative maintenance contracts as presented to Waste Management, Mechanical Air Controls, Industrial Burner Systems, FM Generator, United Elevator Company, South Shore Roofing, Fire Alarms Services, R-Chee Plumbing and Ray Sarno Electrical for a term of three years beginning July 1, 2009.

Vote: 4-0-0

7.4 Middle School Social Studies Texts – Dr. Joy Turpie

Dr. Joy Turpie, Assistant Superintendent, presented information on the *History Alive* textbooks for grades six (6) and seven (7). She said the adoption of these textbooks would align curriculum in grades five (5), six (6), and seven (7).

Motion: Catherine Bowes

Second: Kevin Richardson

Moved to purchase *History Alive* textbooks for grades (6) and grade seven (7).

Vote: 4-00-0

7.5 Wellspring Summer Lunch Program

Dr. Tyrell thanked Wellspring and Mr. Vincent Harte for providing a summer lunch program. She said last year the program served 65 students and 800 lunches were served during the summer. School Committee requested a letter thanking Mr. Harte for this program.

8.0 New Business Items

8.1 Fundraisers

Stephanie Peters requested all fundraising groups not have fundraising at the same time. Margaret Ollerhead said a master calendar would be set-up on the town website with a list of all upcoming fundraising events. She requested all groups contact her with upcoming fundraising events.

Terry Geary, parent requested the amount of money that needs to be raised for all activities in the next school year. Dr. Tyrell said that David Twombly would have that information available for her.

9.0 School Committee Policy Issues

Motion: Stephanie Peters

Second: Catherine Bowes

Moved to approve the following policies for third reading / adoption as presented:

Policy AA	School District Legal Status
Policy AB	The People And Their School District
Policy AC	Nondiscrimination
Policy ACA	Nondiscrimination On The Basis Of Sex
Policy ACAA	Sexual Harassment (Also; GBB)
Policy ACE	Nondiscrimination On The Basis Of Handicap
Policy AD	Educational Philosophy
Policy AD-E1	Mission Statement – Core Values
Policy AD-E2	Hull High School Mission Statement
Policy ADA	School District Goals and Objectives
Policy ADB	Town Of Hull Internet and Other Technology Resources Acceptable Use
	Policy And Acknowledgement

Policy ADB-E1	Town Of Hull/Hull Public Schools Internet And Other Technology Resources Acceptable Use Policy Acknowledgment
Policy ADB-E2	Town Of Hull/Hull Public Schools Internet And Other Technology Resources Acceptable Use Policy Supervisor's Acknowledgment
Policy ADC	Tobacco-Free Schools Policy (Also; GBED)
Policy ADC-E	Hull Public Schools Tobacco-Free Workplace Agreement
Policy Add	Safe Schools Policy
Policy ADDA	CORI Requirements
Policy AE	Commitment To Accomplishment
Vote: 4-0-0	

10.0 Old Business Items

10.1 Subcommittee Updates

- Athletic Committee
The next meeting is scheduled for Tuesday, June 23, 2009 at Hull High School.
- Budget Subcommittee
- Budget Strategy Review Committee
The next meeting is scheduled for Wednesday, June 24, 2009 in the exhibition room at Hull High School.
- Building Committee
- Negotiations Subcommittee

11.0 Approval of Warrants

Motion: Marianne Harte **Second:** Kevin Richardson
Moved to approve the payment of school warrants as presented.
Vote: 4-0-0

12.0 Correspondence to and Comments from School Committee Members
School Committee

- Discussed swine flu
- Noted that the High School Theatre Arts program will be presenting *Showstopper* on July 12, 2009
- Thanked Mr. James Quatromoni, Athletic Director/Community Outreach Coordinator for his participation in the first *Athletic Hall Of Fame*
- Thanked everyone for their participation in all the events that took place during the school year in the Hull Public Schools

13.0 Executive Session

14.0 Adjournment

Motion: Catherine Bowes **Second:** Marianne Harte
Moved to go into Executive Session at 8:55 p.m. for the purpose of discussing collective bargaining and not to return to Open Session.
Roll Call Vote: AYES: Marianne Harte, Catherine Bowes, Stephanie Peters, and Kevin Richardson.